



Albany Christian School

Dear Applicant,

Thank you for being interested in becoming a part of Albany Christian School. Please read through the included information and return the enclosed application. Albany Christian School expects all applicants to hold current certifications for the positions for which they are applying. If you qualify for this position, a school representative will contact you to set up an interview.

We believe that God already knows the individuals that are best suited to serve at Albany Christian School and what positions they are best suited for, and it is our prayer that this knowledge would become incredibly clear to us throughout the application process. We also believe that God has a definite purpose and plan for your life and our prayer is that you would discern this throughout the process as well.

We look forward to receiving your application, as well as answering any questions you might have along the way. Please indicate on the application the grade levels you are interested in teaching. If you have any question, please feel free to contact the school at 541-928-1110 or email at office@albanychristian.org.

In Christ's service,

Albany Christian School

Our Mission

*Albany Christian School exists to **partner with families**, to **educate students** with excellence from a **biblical perspective**.*

All professional and support staff must recognize Jesus Christ as their personal Lord and Savior (Romans 10:9-10) and demonstrated conviction that God has called them to become involved in a Christian school ministry. They must also demonstrate the consistent outward character of an inward Christian transformation (1 Tim. 4:12, Rom 12:1-2); and adhere to the moral and ethical standards and mandates of Albany Christian School.



Albany Christian School

a ministry of Willamette Community Church

420 Third Ave. SE Albany, OR 97321 541.928.1110 www.albanychristian.org

ACS Statement of Faith

The Bible

We believe that the Bible was not only written by men, but is also the very Word of God and is the final authority on what we believe and how we live.

God

We believe that there is only one God, who exists eternally in three Persons: Father, Son, and Holy Spirit.

Jesus Christ

We believe that Jesus Christ, the eternal Son, is the perfect expression of God and the only way to him. He was begotten of the Holy Spirit, born of a virgin, true God and true man, lived a sinless life, died for our sins, rose from the dead, and now sits at God's right hand.

Mankind

We believe that all men and women are created in the image of God, yet have sinned and fallen short of his expectations. They are therefore separated from him and completely unable, on their own, to bridge that relational distance.

Salvation

We believe that Jesus Christ so loved the world that he lived a perfect life for us and died as a sacrifice for our sins. For all who believe and follow him, he agrees to substitute his life for ours so that we can experience restoration with God, forgiveness without exception, and freedom to walk in wholeness and health.

Future Things

We believe that Jesus Christ will come again to judge the living and the dead. Those living in relationship with him will enjoy eternity in his presence, while those without true faith will be separated forever.

I have read and understand ACS' Statement of Faith and agree to abide by it in its entirety.

Applicant's Signature _____ Date ___/___/___

Administrator's Signature _____ Date ___/___/___



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ACS Lifestyle Statement

Albany Christian School is a religious, non-profit organization representing Jesus Christ throughout the evangelical community worldwide and as such, Albany Christian School requires its employees to be born-again Christians, living their lives as Christian role models (Rom. 10:9-10; I Tim. 4:12; Luke 6:40).

Employees will conduct themselves in a way that will not raise questions regarding their Christian testimonies. A Christian lifestyle should reflect the biblical perspective of integrity and appropriate personal and family relationships, business conduct and moral behavior. An employee is expected to demonstrate a teachable spirit, an ability to share love for others, a willingness to live contentedly under authority and a commitment to follow the Matthew 18 principle when an issue arises with fellow employees or management.

The Albany Christian School Statement of Faith expects employees to maintain a lifestyle based on biblical standards of moral conduct. Moral misconduct, which violates the bona fide occupational qualification for employees to be Christian role models, includes, but is not limited to, promiscuity, homosexual behavior and/or sexual orientation, bisexuality, polygamy, transgender identity, or any other violation of the unique roles of male and female. (Exodus 20:14; Leviticus 18:7-23; 20:10-21; Deuteronomy 5:18; Matthew 5:27-28; 15:19; Romans 1:21-27; 1 Corinthians 6:9-20).

Albany Christian School believes that the term "marriage" has only one meaning: the uniting of one man (male gender at birth) and one woman (female gender at birth) in a single, exclusive covenant union, as delineated in Scripture. (Gen 2:18-25) and that God intends sexual intimacy to occur only between a man and a woman who are married to each other and that God has commanded that no intimate sexual activity is engaged in outside of marriage between a man and a woman. (Genesis 1:27-28; 2:21-24, Matthew 19:4-9; Mark 10:5-9; Ephesians 5:22-33).

That to preserve Albany Christian School's function and integrity its employees must be born-again Christians, living their lives as Christian role models (Rom. 10:9-10; I Tim. 4:12), maintaining a lifestyle based on biblical standards of conduct. Failure to do so may result in a reprimand or, in some cases, dismissal from employment. It is the goal of Albany Christian School that each employee will have a lifestyle where "...He might have the pre-eminence." Col. 1:18.

I have read and understand ACS' Lifestyle Statement and agree to abide by it in its entirety.

Applicant's Signature _____ Date ___/___/___

Administrator's Signature _____ Date ___/___/___



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ACS Declaration of Moral Integrity

Albany Christian School expects all of its employees and its volunteers with unsupervised access to children to model the same Christian values and lifestyle that it seeks to inculcate in its students.

As an applicant for a ministry position as an employee or as a volunteer at this school, I _____ recognize, understand, and agree to live by the Christian moral standards of the school.

I declare that during the past year I have not engaged in, at the current time, I am not engaging in, and promise that I will not during the term of my employment or volunteering, engage in inappropriate sexual and/or other ethical, immoral and unbiblical conduct. Inappropriate conduct includes, but is not limited to, such behaviors as the following: heterosexual activity outside of marriage (e.g., premarital sex, cohabitation, extramarital sex), homosexual or lesbian sexual activity, transgender and/or gender identity, sexual harassment, use or viewing of pornographic material or websites, or sexual abuse or improprieties toward minors as defined by Scripture and federal or state law.

I declare that the above statement is factual and true. My signature below indicates that I meet the moral integrity standards and Christian role model lifestyle requirements of this Christian school.

“Honor marriage, and guard the sacredness of sexual intimacy between wife and husband. God draws a firm line against casual and illicit sex.” (Hebrews 13:4)

“A pupil is not superior to his teacher, but every one [when he is] completely trained— readjusted, restored, set to rights, and perfected—will be like his teacher.” (Luke 6:40)

I have read and understand ACS’ Declaration of Moral Integrity and agree to abide by it in its entirety.

Applicant’s Signature _____ Date ___/___/___

Administrator’s Signature _____ Date ___/___/___



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ACS Certified Application

Please attach a resume outlining your experience, a copy of your transcripts, and a copy of any license, endorsement, or certification you possess.

Personal Information

Application Date ____/____/____

Date Available ____/____/____

Full Name _____

Address _____ City _____ State _____

Zip Code _____ Email _____ Phone _____

Position Information

Position Title _____

How did you learn about the position for which you are applying?

Spiritual Information

What church do you currently attend? _____

How long have you attended? _____ Are you a member? _____

How often do you attend? _____

Are you actively serving in your church? Please explain. _____

Do you believe the Bible was not only written by men, but is also the very Word of God and is the final authority on what we believe and how we live? Yes No. If No explain below.

Please answer the following on a separate sheet of paper.

1. Describe your relationship with the Lord and what He has done in your life.
2. What is your attitude toward working with those of other races and those of other denominational beliefs?
3. What do you believe about the origin of the earth and mankind?
4. Explain your understanding as to how a person becomes a Christian and on what basis a person gains entrance into heaven. Please use any scriptures you are familiar with that support your understanding.

Employment Information

Are you currently employed? Yes No. Current Employer _____

What is your reason for leaving? _____

Are you under contract for the ensuing year? Please explain. _____

Professional Qualifications

High School Attended _____ Graduation Year _____

Post High School Education

College, University, Trade School, etc	Location	Dates Attended	Degree

Do you have a valid teaching license? Yes No Which state(s)? _____

What level of license do you have? _____

Are you CPR/First Aid Certified? Yes No Expiration Date? _____

Do you have a valid ACSI Certificate? Yes No What Level? _____

ACS requires all certified employees to be ACSI certified or obtain certification within 90 days of hire. See <http://www.acsiglobal.org/certification> for more information on ACSI certification. If you do not hold an ACSI certification, have you had any courses in Christian Philosophy of Education? Yes No. Please explain.

List any conferences or seminars you have attended or led based on Christian education.

Additional Qualifications

Please list the following information for High School, College or current:

Organization Memberships _____

Leadership Positions _____

Awards or Honors _____

As a small organization, there is great opportunity at ACS for you to exercise your knowledge, interests, and abilities. Please indicate areas which you have experience, interests, or qualifications.

- Drama
- Art
- Music
- Curriculum Development
- Grant Writing
- Fundraising
- Marketing/Promotion
- Media
- IT Support

Comments _____

Personal Interest

List your hobbies and personal interests.

References

List three references qualified to speak of your work ethic and/or history.

Name	Address (zip code)	Phone	Relationship

List three references qualified to speak of your relationship with the Lord and Christian service. Do not list family members or relatives for references.

Name	Address (zip code)	Phone	Relationship

Additional Information

Please attach your answers to the following questions.

1. Why do you wish to have a part in Christian education?
2. To what degree are you familiar with various Christian or secular curriculums (i.e. ABeka, Bob Jones, Purposeful Design, etc?)
3. What do you consider to be the main characteristics that distinguish a Christian school from a public school?
4. What do you consider to be the proper classroom atmosphere for learning?
5. Describe your classroom management philosophy.
6. What are your strengths? What are your weaknesses?
7. What would you like to be doing five years from now?
8. Please summarize any additional information that you would like to present regarding your qualification for this position.

Signature/Authorization/Agreement

I hereby certify that this application contains no misrepresentation or falsifications and that the information given is true and complete to the best of my knowledge and belief. I understand that misrepresentation or omission of facts called for in this application is cause for cancellation of the application and/or dismissal from any employment offered by Albany Christian School. As a part of my application for employment, I hereby consent to and authorize the release of any and all information including criminal history checks to Albany Christian School, which may be considered in evaluating my qualifications for employment. I authorize Albany Christian School to contact all references and supervisors listed on this application and resume. I therefore release all parties and persons connected with any request for information from all claims of liability and/or damages for whatever reasons arising out of furnishing such information.

Signature _____

Date _____

Non-Discrimination Policy:

Albany Christian School is an equal opportunity employer and as such does not discriminate in its employment practices against any person because of race, color and national or ethnic origin.

Consent for Criminal Background Check

Your signature below authorizes Albany Christian School and Criminal Information Services, Inc. to obtain information about you (if applicable) from various law enforcement agencies, courts, and corrections agencies.

Please complete all information below. Please print.

Full legal name _____	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Current address _____		
Other names used _____ (Maiden, alias', legal name change, etc.)		
Date of Birth _____	DL# _____	State _____
SSN# _____		
Previous addresses in past 7 years _____		
Have you ever been convicted of any crime? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If "yes" explain _____		

I have reviewed and completed this form as applicable to me. I give Albany Christian School permission to verify any information I have provided. This authorization shall continue to be effective until revoked by me. A photocopy or facsimile of this consent shall be as effective as the original. By my signature, I affirm that all information on this form is true and accurate.

Applicant's Signature _____

Date ___/___/___

Signature of Witness _____

Date ___/___/___