

ACS Covid19 Prevention and Response Plan

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Revised 10/1/2020
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Albany Christian School

ACS Covid19 Prevention and Response Plan

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Introduction

“COVID-19 is caused by a coronavirus called SARS-CoV-2. Older adults and people who have severe underlying medical conditions like heart or lung disease or diabetes seem to be at higher risk for developing more serious complications from COVID-19 illness.”- “While fewer children have been sick with COVID-19 compared to adults, most children with COVID-19 have mild symptoms or have no symptoms at all. “ (CDC.gov)¹

ACS currently offers on-site instruction five days a week for grades K-3 per the original exception clause allowable in August. Following the new metrics outlined by the governor’s office on October 30, 2020, ACS is planning to offer on-site instruction five days a week for our remaining grades (4-8), with continued health and safety accommodations in place after 14 days of meeting the newest metrics.

The current Plan A, outlined below is based on a “Healthy Only” framework for reopening the ACS campus. The “Healthy Only” framework requires parents and employees to ensure that **only healthy individuals are entering the campus**. To support and enforce this approach, parents will be required to sign a legally-binding waiver of liability and health screening agreement (See page 15 of this document). A “Healthy Only” framework provides the greatest level of “normalcy” but depends on parents, students and employees to remain at home if they display any flu-like symptoms or have been in contact with others who are symptomatic and to report to the school any and all Covid exposure levels listed below. Violators may lose their privilege to return to campus for the duration of the pandemic.

The school facilities will receive increased levels of cleaning and sanitizing, as well as increased containment of groupings of students for the purposes of contact tracing, which may be required at any time during the school year. However, the disruption to typical classroom routines will be minimized to the greatest extent possible in order to support student and staff socio-emotional health, as well as best-practices of instruction.

For Plan A, ACS will make every effort to provide distance learning accommodations for students with elevated health concerns, but we cannot guarantee these services. If ACS cannot provide these services, students will not have the opportunity for Distance Learning in Plan A.

In order to keep all of ACS students, staff and parents safe, it is vital that each family take responsibility for doing their part and reporting to the school Health and Safety Coordinator any and all Covid exposure levels listed below. Let me give you a few examples of how you make take responsibility and for which scenarios parents are responsible to report to the school.

1. If you have a family member who has been exposed to a person suspected of having Covid, but has not been tested, it is best to **NOT** send your child to school until the suspected person is confirmed + or -.
2. If you have a family member who has been exposed to a person who is being tested for Covid, but has not been received result, please **DO NOT** send your child to school until the suspected person is confirmed + or -.
3. If you have a family member who has been exposed to a person who is has tested positive for Covid, please **DO NOT** send your child to school until the suspected person is confirmed + or -.
4. If you have a family member who has been exposed to a person who is has tested positive for Covid, please **DO NOT** send your child to school until the suspected person is confirmed + or -.
5. If you have a family member who is suspected of having Covid, but has not been tested, please **DO NOT** send your child to school until the suspected person is confirmed + or -.
6. If you have a family member who is being tested for Covid, but has not been received result, please **DO NOT** send your child to school until the suspected person is confirmed + or -.
7. If you have a family member who has tested positive for Covid, your student should quarantine along with the rest of the family.
8. If you have a family member who has been exposed to a person who is has tested positive for Covid, please **DO NOT** send your child to school until the suspected person is confirmed + or -.

You must report any Covid exposure to our Health and Safety Coordinator, Mendy Hall at mhall@albanychristian.org

¹ <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/children/symptoms.html>



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Re-Opening Plan at-A-Glance

The list below outlines the basic expectations that will be met when ACS re-opens for the first day of school on September 9, 2020 for K-3 and in the near future when metrics are met for grades 4-8. The rest of this entire document provides more detail to daily protocols.

- Parents and staff will sign Waiver of Liability Form
- 5-day on site instruction for K-3 using Seesaw and Zoom if needed;
- 5-day on site instruction for grades 4-8 Google Classroom and Zoom if needed
- Daily temperature checks before entering building
- Temperature checks will take place in the vehicle before parent drives away
- Students will enter/exit the building at specific grade level entry and exit doors
- Parents are NOT allowed on campus for drop off.
- Parents will say “goodbye” to student on sidewalk without entering building
- Hand sanitizer personal-size bottles will be provided by parents
- Hand sanitizer stations will be available upon entry for students and staff
- No hot food menus out of the cafeteria
- Masks/shields are required for everyone K-8
- Social distancing in place as much as possible
- Enhanced custodial cleanings
- Electrostatic spraying for disinfectant purposes
- New Health & Safety Coordinator role created
- New Custodial Coordinator role created
- Classroom bottles of sanitizers
- Student personal 2oz. bottle of desk sanitizer supplied by parents
- Water fountains turned off- student personal water bottles supplied by parents
- Water bottle refill station installed
- No music class
- Library/Spanish in classroom
- Computer lab not in use
- No mixing of TEAMS
- \$100 per hour fee to supervise students with fever who are dropped off by parent who drives off prior to temperature check
- In an effort to remain safe and to keep on-site instruction in place, ACS will make a decision to close based on 5 levels of exposure – (See Closure on page 14)



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Preventions

Prevention Plan Item	Prevention Protocols
Administration	<ul style="list-style-type: none"> • ACS will provide 1st day of school staff and student training on Covid19 symptoms and prevention • ACS will offer credit card tuition payment which will promote social distancing • To promote social distancing, ACS will offer automatic deduction option for paying tuition • Administration will add “personal-sized hand sanitizer” to ACS K-8 Classroom Supply Lists to be supplied by parents • Administration with or without a timely consult with parents and staff holds the authority to adjust this plan at any time as needed. • ACS will provide PPE as requested by staff • ACS staff will communicate closely with WCC staff to prevent cross contamination between church and school personnel and members/students.
Assemblies	<ul style="list-style-type: none"> • ACS will reduce the amount of non-essential assemblies and/or seek to maintain CDC guidelines for social distancing during assembly • ACS will attempt to adjust Chapel in settings for K-3 and grades 4-8.
Bathrooms	<ul style="list-style-type: none"> • Bathrooms will be allocated to certain grades Main Floor PS-K Upstairs 1-3 Basement 4-8 • Students will have a planned staggered bathroom schedule • Distance markers will be used to help students with social distancing • ACS will place hall monitors outside bathrooms at scheduled breaks to control usage • Classroom aides will sanitize bathrooms after each class usage
Cafeteria	<ul style="list-style-type: none"> • ACS will discontinue cooking from the school kitchen due to it being a high-risk area • Boxed pre-packaged/bagged lunches from local restaurants may be offered • Meals, snacks & beverages served from the cafeteria must be individually packaged and served directly to the student • Classes will rotate between eating in the cafeteria, classrooms and outdoors to accommodate physical distancing • Students in the K-8 program and in after school care will need to provide their own water bottles and snacks • Windows will be open for air flow circulation • Fans will be blowing to circulate air flow • Tables will be disinfected after each class use • Staff distributing any meals will wear a mask or face covering and gloves



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	<ul style="list-style-type: none"> • ACS may utilize four grassy outdoor lunch areas preferred over the cafeteria
<p>Classrooms</p>	<ul style="list-style-type: none"> • K-8 students will receive Covid19 prevention instruction on the first day of school <ol style="list-style-type: none"> 1. Self-Identify as “high risk” 2. Hand washing – Soap & water for 20 seconds Before and after recess Before and after lunch 3. Facial coverings will be required K-8 4. Social distancing in place where feasible 5. Personal property self-contained • Upon entering the K8 classroom, students will sanitize their hands. • Desks will be socially distanced as much as possible • Desks will be facing same direction • Windows will be open to promote air circulation • Fans will be blowing to circulate air flow • All K8 classrooms will be equipped with hand sanitizer, disinfectant spray, wipes, and paper towels • Students will touch only their own learning materials (e.g. rulers, pencil boxes, pens). • Parents will provide students with a personal bottle of hand sanitizer at their desk • Teachers and students will be responsible for completing a Contact Tracing Log • Backpack hooks will be alternately used with backpack on hook separated by backpack on floor.
<p>Entering/Exiting the Building</p>	<ul style="list-style-type: none"> • ACS will implement a daily temperature check for everyone entering the building • Hand sanitizing stations will be placed at entrances for students, parents, and visitors • Parents (PS-8th grade) will not be allowed on campus during drop-off or pick-up times • ACS will allocate specific entry and exit doors to facilitate movement through the building that promotes physical distancing. See charts at end of this document. • All tardy students will enter the building through the 3rd Ave entrance • 3rd Ave will be the designated entrance open for temperature checks after the beginning of the school day from 9:00-4:00. • Students displaying a temperature over 100° F will not be allowed on campus • Volunteers will not be allowed on campus <p>MORNING DROP OFF PROCEDURES:</p> <p><u>General</u></p> <ul style="list-style-type: none"> • Child Care drop-off begins at 7:00am at the 4th Avenue SE doors • Students checking in after 9:00 AM must be delivered by the parent to the Main entrance on 3rd Avenue to receive a temperature check



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Child Care

- All Child Care students will enter through the 4th Avenue SE doors.
- Child Care parents will drop off students & say goodbye on the sidewalk outside the building
- Classroom drop-off from Child Care to PS begins at 8:50 AM to go wash hands
- Child Care students will report directly to the classroom after hand-washing

Preschool

- Students will enter the building through the 4th Avenue SE doors.
- Preschool parents will drop off students & say goodbye on the sidewalk outside the building
- PS Teachers/aides will deliver kids to the classroom from the 4th Avenue SE entrance

Kindergarten

- AM and PM Students will enter through the 4th Avenue SW doors.
- Parents will drop off students and say goodbye on the sidewalk outside the building.
- Students will enter the building, go up the stairs and go directly down the right side of the hallway to their classroom in room 102.

1st grade

- Students will enter through the Jackson Street gymnasium doors, travel through the gym lobby on the right side and immediately go up the right side of the stairwell to their classroom in room 207 or room 209.

2nd grade

- Students will enter through the Jackson Street playground gate next to the gymnasium entrance. Students will travel on the walkway to the playground entrance door, into the gym lobby and go immediately up the right side of the stairwell to their classroom in room 208.

3rd grade

- Students will enter through the Main 3rd Avenue doors, turn right and go up the right side of the stairwell to their classroom in room 200.

4th grade

- Students will enter through the 3rd Avenue main entrance doors. They will turn left and go to the stairwell and up on the right side of the stairwell to their classroom in room 210.

5th grade

- Students will enter through the Railroad Street ADA disability accessible entrance



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door and turn right and then travel on the right side through the Worship Center lobby and go up on the right side of the stairwell to their classroom in room 202.

6th-8th grade

- Students will enter through the Railroad Street south Worship Center door and travel on the left side through the Worship Center lobby and go up on the right side of the stairwell to their classrooms, 201, or 203, or 204.

AFTER SCHOOL PICK UP PROCEDURES:

Child Care:

- Parents or designated person(s) will enter through the Main entrance on 3rd Avenue and make a request to the ACS staff member to pick up their child.
- The ACS staff member will retrieve the student and release him/her to the parent or designated person.

Preschool

- Students will be released to parents by class:
 - Miss Kreisha and Mrs. Kaydi/Tosha – 3rd Avenue
 - Mrs. April – Jackson Street
 - Mrs. Emily and Miss Skylar and Miss Sue – 4th Avenue

Kindergarten

- Students will be released to parents on the West end of the building on 4th Avenue

1st grade

- Students will be released to parents on Jackson Street at the gymnasium exit

2nd grade

- Students will be released to parents on Jackson Street at the playground gate exit

3rd grade

- Students will be released to parents on 3rd Avenue at the main entrance walkway

4th grade

- Students will be released to parents on 3rd Avenue at the main entrance

5th grade

- Students will be released to parents on Railroad Street at the ADA exit door

6th - 8th grade

- Students will be released to parents on Railroad Street at the Worship Center doors

Environmental

- Cleaning requirements will be maintained according to section 2j of the **Ready**



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<p>Cleaning</p>	<p><i>Schools, Safe Learners</i> guidance.</p> <ul style="list-style-type: none"> • Railings and door knobs will be disinfected throughout the day • Custodians will work an enhanced cleaning schedule
<p>Equipment</p>	<ul style="list-style-type: none"> • Computers, ipads, headphones, mice, keyboards, copiers, printers, microwaves, refrigerators, hand dollies, etc. will be sanitized after each use. • The Computer Lab will have limited use due to it being a high-risk area • Recess and PE equipment will be sanitized between each class usage • Playground will be sanitized after each use
<p>Facility</p>	<ul style="list-style-type: none"> • Common areas including the cafeteria will be cleaned & sanitized after each use • Evening janitorial staff will be responsible for cleaning and disinfecting handrails, door knobs, handles, door frames, and other frequently touched surfaces. • Classroom doors and windows, as well as non-fire hallway doors, will be kept open as much as possible to allow ventilation and airflow • Hand sanitizing stations will be placed at building entry points • Reminders will be displayed throughout the school (classrooms, hallways, bathrooms, administrative offices) for students and staff: <ol style="list-style-type: none"> 1. Social distancing 2. Proper and frequent handwashing 3. How to stop the spread of germs • Fire drills and lockdown drills will be modified to maintain proper physical distancing to the greatest extent possible <ol style="list-style-type: none"> 1. Non-alarmed practice drills – classrooms on opposite sides of building
<p>Guests, Parents, & Visitors</p>	<ul style="list-style-type: none"> • All guests, parents, and visitors are required to complete a temperature screening prior to entry of building • All guests, parents, and visitors will be limited on campus • All visitors are required to wear a mask or face covering while on campus • K-8 parents are not permitted to enter the building during drop-off or pick-up times • Volunteers in the classroom will not be allowed during COVID safety measures
<p>Hallways</p>	<ul style="list-style-type: none"> • Water fountains will not be operational. • We have converted one water fountain into bottle-filling station • Monitors will be in hallways to help students with social distancing • Distance markers will be used to help students with social distancing • Hallway Monitors will be in hallways outside bathrooms to control usage
<p>Health Screening</p>	<ul style="list-style-type: none"> • Temperatures of all persons (e.g. students, employees, parents) will be checked prior to entering the campus • Smell sensation may be checked of persons (e.g. students, employees, parents) who exhibit Covid-like symptoms • Parents and employees must complete a Waiver of Liability and Health Screening Agreement at the beginning of the school year with required signatures for their



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- understanding of the limitations of ACS physical distancing capabilities and releasing ACS/WCC of any liability in regards to Covid-19 and agreeing to only permit non-symptomatic persons to enter the campus (See page 15 of this document)
- It is recommended that any person who has traveled out of the country or to a Covid-19 “hot spot” self-quarantine for no less than 14 days at home with no symptoms appearing prior to returning to school
 - Any person who exhibits a fever above 100° will not be allowed on campus
 - Any student on campus who exhibits a fever above 100° will be held in the isolated sick room and parents will be notified to pick up their child
 - Any employee that exhibits a fever over 100° will be directed to leave campus immediately
 - If a student/staff presents any possible COVID-19 symptoms, the ACS Health and Safety Coordinator will complete the assessment and notify parents/staff to be sent home if necessary
 - If a student/staff member has a negative COVID-19 test, they must provide a doctor’s note and have had no fever without the use of fever-reducing medicines for 72 hours before they can return to school
 - In order for a student/staff who tested positive for COVID-19 to be allowed to return to campus they must be able to answer YES to the following questions:
 - Has it been at least 10 days since the individual first had symptoms?
 - Has it been at least 3 days since the individual had a fever (without using fever-reducing medicine)?
 - Has it been at least 3 days since the individual’s symptoms have improved including cough and/or shortness of breath?
 - Absences due to Health Screening restrictions will not be counted as school day absences



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<p>Closure Instructional Strategies</p>	<p>Closure:</p> <ul style="list-style-type: none"> Distance Learning will be implemented for the school for any two-week closure period or longer. No provisions will be made for a 2-3 day closure. We will consider those closure days as “snow days” Protocols and practices to ensure a high level of engagement in learning will be in place to support home-based learning <ul style="list-style-type: none"> Consistent face time learning Standardized Seesaw/Google Classroom Format Consistent Standardized attendance policy Consistent Standardized grading policy <p>Software:</p> <ul style="list-style-type: none"> In order to ensure a smooth transition at any time that the school may need to shift to distance learning, teachers will be proficient in the use of the following online tools: <ul style="list-style-type: none"> Seesaw: We will use Seesaw as our Distance Learning Platform for grades K-2 for posting assignments and communications regarding assignments Google Classroom: We will use Google Classroom (GC) as our Distance Learning Platform for grades 3-8. GC will be used for posting all assignments and communications regarding assignments Sycamore: We will continue to use Sycamore as our Student Information System for posting all grade-book information as well as all parent communication. ZOOM: We will use Zoom as our Virtual Teaching System (VTS). Zoom is a dynamic instructional platform <p>Electronics:</p> <ul style="list-style-type: none"> In the case of Plan B, a limited number of ipads and laptops will be made available to students in need Shared equipment in computer labs will be maintained with a protocol of surface cleaning between every use
<p>Lost and Found</p>	<ul style="list-style-type: none"> This year, it will be very important for all school items, including jackets and other items of clothing to be labeled with the first and last name of the student All lost items will be secured in the HSC’s office where the items will be held for only one week After one week, items will be donated to a local charity
<p>Masks/Face coverings</p>	<ul style="list-style-type: none"> The wearing of face coverings is required for everyone on campus Our first student orientation of the school year will include education for our students on safety precautions including face coverings Our desire is to be an environment where all people are comfortable within this community, embraced through the love of Jesus, regardless of outer appearance



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Personal Items	<ul style="list-style-type: none">• All personal items brought to the school by a student or employee must be disinfected daily by the owner prior to being introduced on campus• No personal items may be shared (e.g., backpacks, clothing)• Learning materials may be shared once disinfected (e.g. manipulatives, ipads)• All personal items must be labeled with the student's name (e.g. water bottles, notebooks, backpacks)• Students may not touch or use another student's locker, backpack, or any other item without first disinfecting the item																						
Physical Distancing	<ul style="list-style-type: none">• ACS will support physical distancing in all daily activities and instruction, striving to maintain the recommended six feet between individuals. In the case of "physical space limitation" in which a six-foot distance cannot be maintained between students, especially in an enclosed classroom environment, ACS will seek consent from parent in order to maintain the maximum teacher to students ratio (1:24) per classroom <p><u>Classroom:</u></p> <ul style="list-style-type: none">• Teams will be designed such that all students (including those protected under ADA and IDEA) maintain access to general education, grade level learning standards, and peers. To maintain access to general education, grade level learning standards, and peers, TEAMS will be formed into the following groups: <table data-bbox="391 1192 1192 1583"><tr><td>• TEAM #1 Kindergarten AM</td><td>Mrs. Elliott</td></tr><tr><td>• TEAM #2 Kindergarten PM</td><td>Mrs. Elliott</td></tr><tr><td>• TEAM #3 1st Grade</td><td>Miss Johnson/Mrs. Cook</td></tr><tr><td>• TEAM #4 2nd Grade</td><td>Mrs. Guthrie</td></tr><tr><td>• TEAM #5 3rd Grade</td><td>Ms. Wilke</td></tr><tr><td>• TEAM #6 4th Grade</td><td>Mrs. Looney</td></tr><tr><td>• TEAM #7 5th Grade</td><td>Mrs. Tharp</td></tr><tr><td>• TEAM #8 6th Grade</td><td>Mr. Clarke</td></tr><tr><td></td><td>7th Grade</td><td>Mr. Reeves</td></tr><tr><td></td><td>8th Grade</td><td>Ms. Hunter</td></tr></table> <ul style="list-style-type: none">• Students will be instructed not to share items with their classmates• Desks will be spaced apart to maximize social distancing space• Desks will be arranged forward-facing so that students are not face to face <p><u>P.E. & Recess:</u></p> <ul style="list-style-type: none">• Contact sports will not be permitted during Physical Education classes or Recess.• Staff will plan recreational and sports activities that minimize physical contact with minimal equipment sharing• Equipment will be cleaned and sanitized after each class use	• TEAM #1 Kindergarten AM	Mrs. Elliott	• TEAM #2 Kindergarten PM	Mrs. Elliott	• TEAM #3 1st Grade	Miss Johnson/Mrs. Cook	• TEAM #4 2nd Grade	Mrs. Guthrie	• TEAM #5 3rd Grade	Ms. Wilke	• TEAM #6 4th Grade	Mrs. Looney	• TEAM #7 5th Grade	Mrs. Tharp	• TEAM #8 6th Grade	Mr. Clarke		7th Grade	Mr. Reeves		8th Grade	Ms. Hunter
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	<ul style="list-style-type: none">• Equipment will be allocated for each class use <p><u>Facilities:</u></p> <ul style="list-style-type: none">• Reminders will be displayed throughout the school (classrooms, hallways, bathrooms, administrative offices) for students and staff:<ul style="list-style-type: none">Stay six feet apart when possibleProper and frequent handwashingHow to stop the spread of germs• Fire drills and lockdown drills will be modified to maintain proper physical distancing to the greatest extent possible.• Chapel will be reorganized to accommodate minimal contact between classes• ACS Worship Center will be sanitized between each chapel group
Recess	<ul style="list-style-type: none">• ACS playground will remain closed to general public but available for ACS recesses• Recess schedules will accommodate one TEAM at a time on the playground.• Playground will be sanitized between each class use• Students will wash their hands after recess• ACS may utilize the Gym/Cafeteria/Playground/Gym Lobby to accommodate the need for recess areas
Water	<ul style="list-style-type: none">• Students will bring their own water bottles labeled with their name.• If a student does not bring a water bottle, a disposable water bottle will be provided and the student's account will be charged \$.50 accordingly



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Exposure

<p>Symptoms</p>	<ul style="list-style-type: none"> • Any person showing a temperature above 100° F will not be allowed on campus • If a student on campus shows symptoms of Covid19 with a fever (https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html), he/she will be isolated in/at or near the Health and Safety Coordinator’s office and a parent will be called to immediately come and pick up the student from the Jackson Street gymnasium entrance
<p>Isolation</p>	<ul style="list-style-type: none"> • ACS has created a Health and Safety Coordinator (HSC) position to be better prepared to handle potential health needs of our students and staff this year. The HSC office is located in the gymnasium lobby. Students and/or staff with Covid19 symptoms will be directed to this office • If a student/staff member is sent home due to fever, he/she is expected to immediately contact his/her primary care provider or other appropriate health care professional and monitor symptoms • The student/staff member must be fever free for 72 hours before returning to school • The ACS HSC will track and monitor students/staff who are sent home with a fever to ensure compliance
<p>Reporting</p>	<ul style="list-style-type: none"> • If anyone who has been on campus is known to have been diagnosed with COVID-19, the ACS HSC will report the case to and consult with the Local Public Health Authority (LPHA) • If such a case of Covid19 is identified in the ACS school setting, and the incidence is low, the Local Public Health Authority (LPHA) will provide a direct report to the ACS Health & Safety Coordinator on the diagnosed case(s) and receive guidelines regarding cleaning and program closure • In such a case that the LPHA diagnoses a Covid19 case in the ACS setting, the ACS HSC will communicate with parents • In such a case that the LPHA diagnoses a “low incident” Covid19 case in the ACS setting, ACS will close and implement an all-school cleaning protocol • In such a case that the LPHA diagnoses a Covid19 case in the ACS setting, and the incidence is high, ACS HSC will report the cases to and consult with the Local Public Health Authority (LPHA) regarding program closure and the implementation of Plan B, distance learning for all students until further notice
<p>Closure</p>	<ul style="list-style-type: none"> • Should a closure of an indefinite amount of time result from either a direct Covid19 case on campus or due to governmental restrictions, ACS will be prepared to offer distance learning to all students. <p>ACS will have 5 levels of closure:</p> <ul style="list-style-type: none"> • CLOSURE LEVELS



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Level 1

If one student in a classroom contracts Covid, the student will quarantine for 14 days and the teacher will monitor the class for further symptoms. The class will be electrostatically cleaned.

- Sibling(s) of Covid case will be identified and be quarantined as well

Level 2

If multiple students in the same classroom contract Covid, the entire school will close for cleaning and the affected classroom will close and quarantine for two weeks. All other classes will return to school after the cleaning period.

- Distance Learning will be provided for students in the quarantined classes
- No instruction will be provided for students during the cleaning days – “snow days”

Level 3

If any ACS staff member contracts Covid, the entire school will close for cleaning, and the affected classroom will quarantine for two weeks. All other classes will return to school after the cleaning period.

- Distance Learning will be provided for students in the quarantined class
- No instruction will be provided for students during the cleaning days – “snow days”

Level 4

If multiple staff contract Covid in the same classroom, the entire school will close for cleaning and the affected classroom will close and quarantine for two weeks. All other classes will return to school after cleaning period.

- Distance Learning will be provided for students in the quarantined class
- No instruction will be provided for students during the cleaning days – “snow days”

Level 5

If multiple staff contract Covid in different classrooms, the entire school will close for cleaning and will quarantine for two weeks.

- Distance Learning will be provided for students

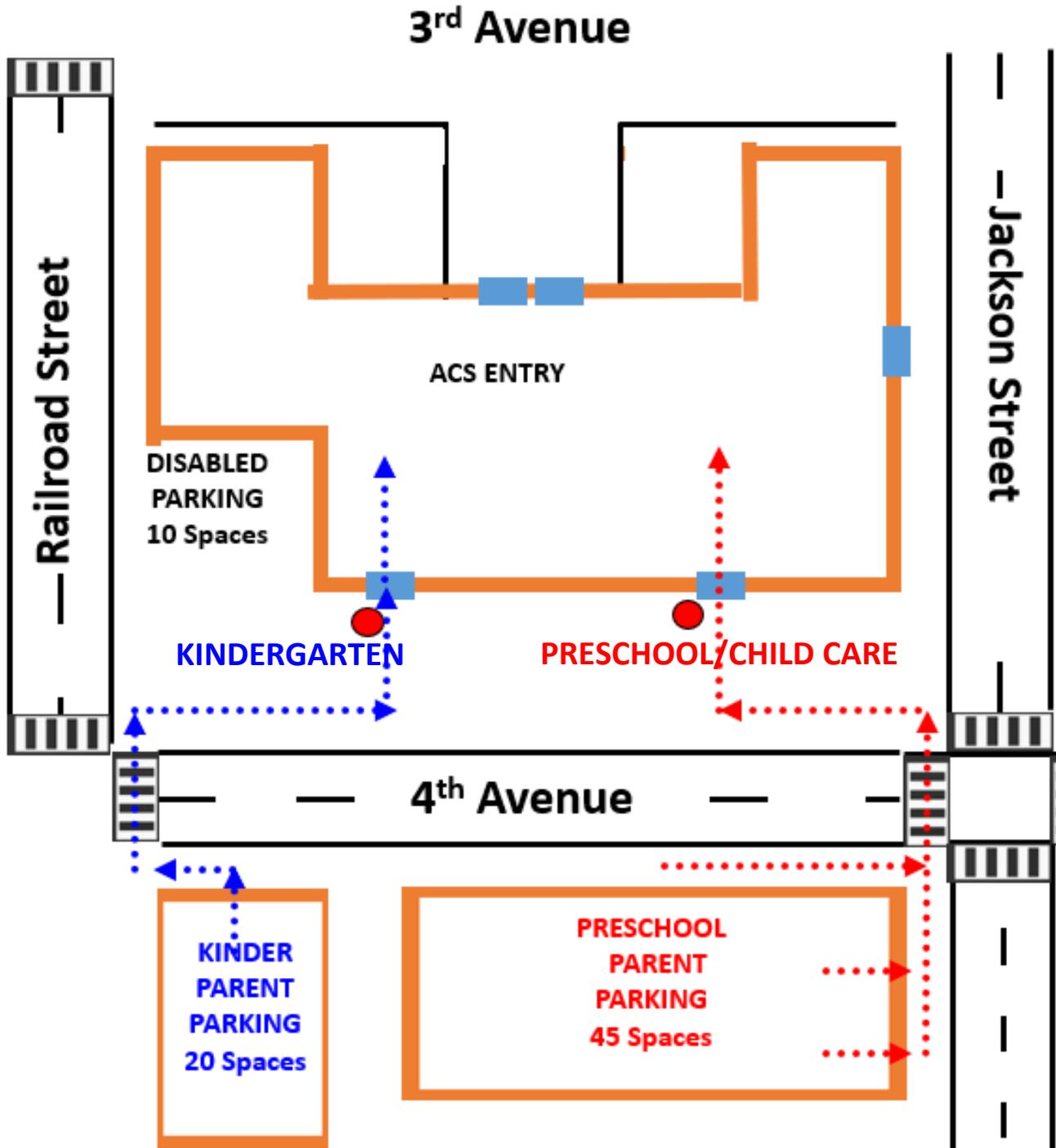


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Kindergarten & Preschool/Child Care Drop-Off Locations



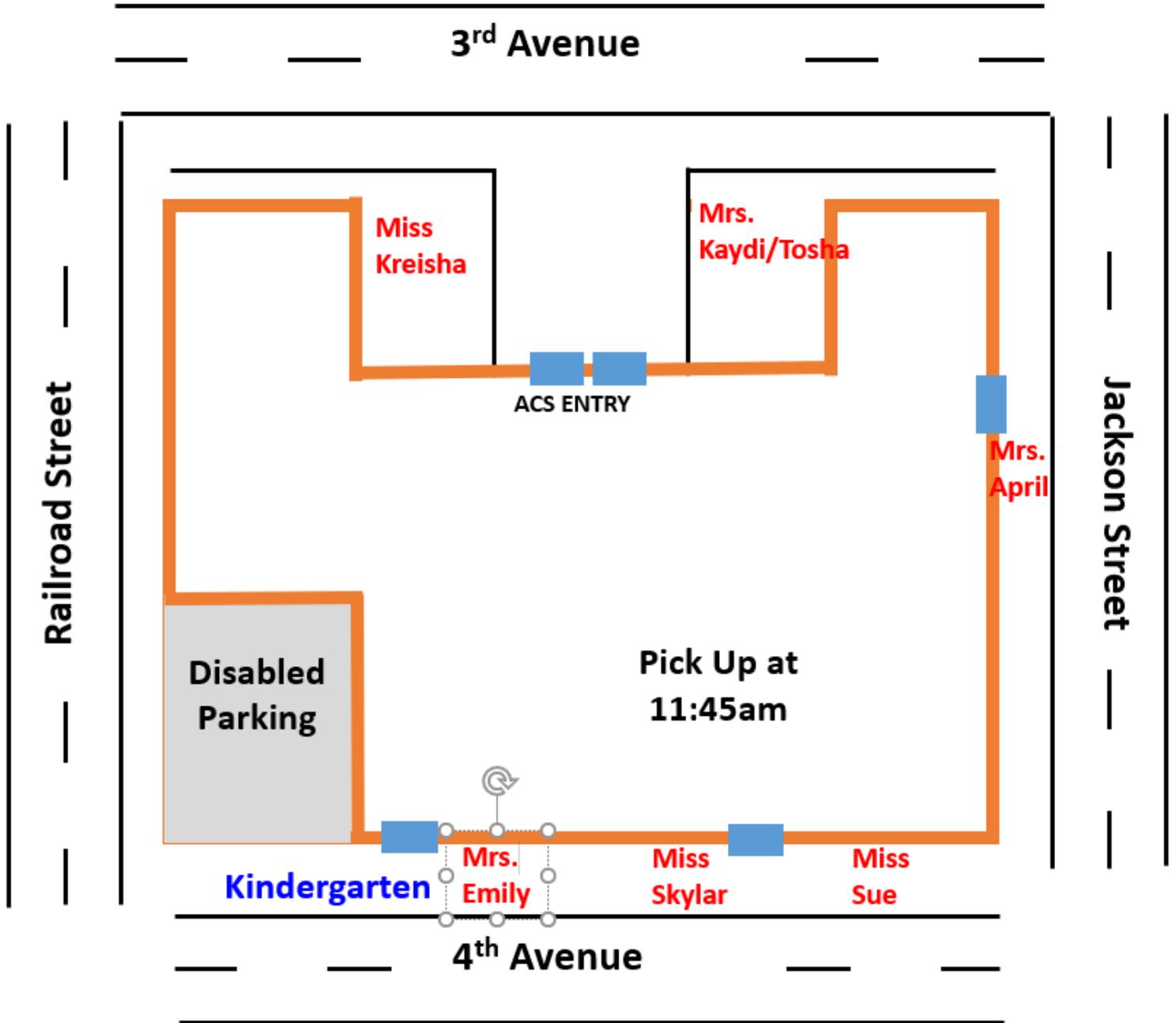


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Kindergarten & Preschool/Child Care Pick-Up Locations



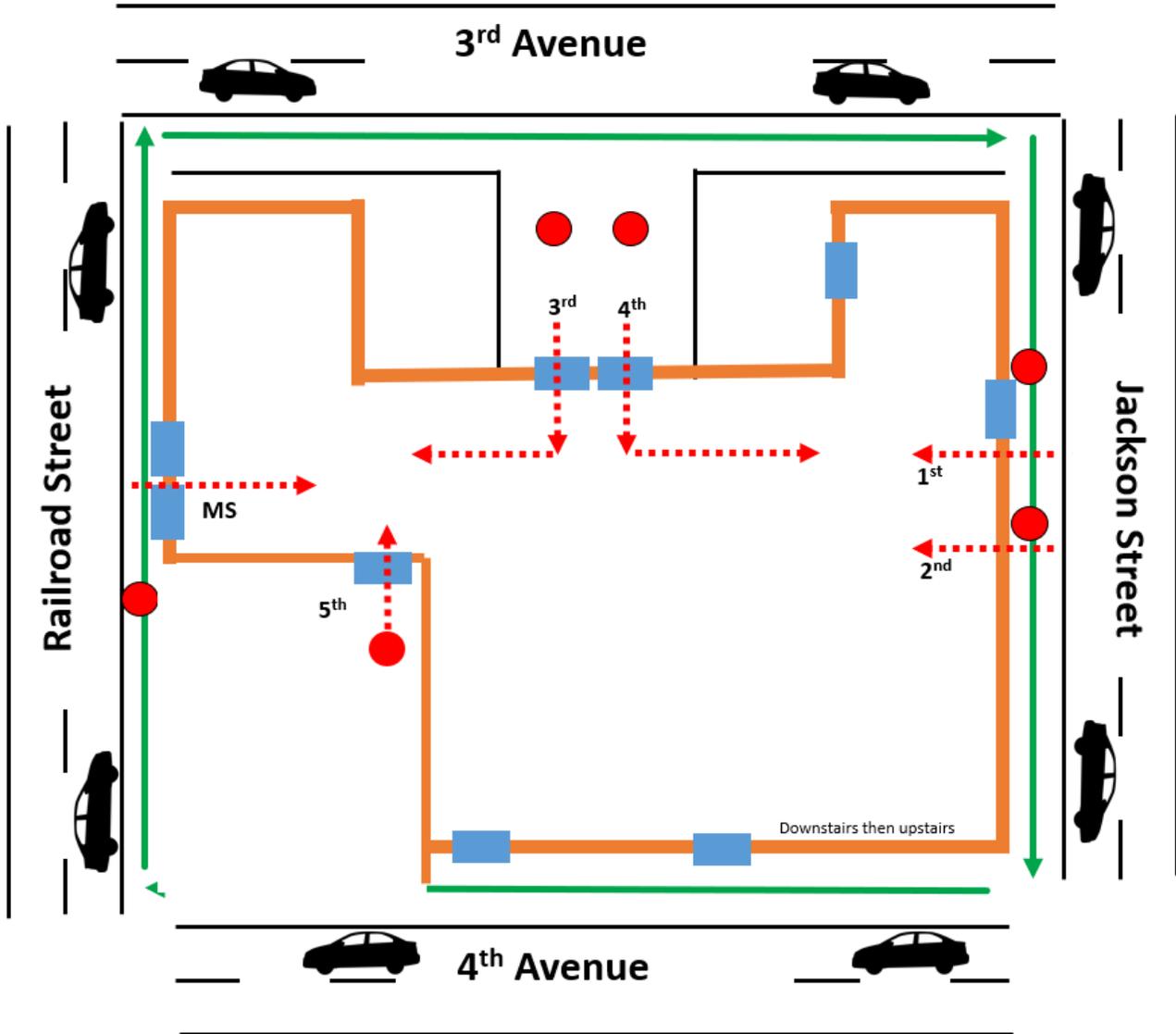


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1-8 Drop-Off Locations



1-8 DROP OFF KEY

- 1-8 Foot Traffic
- ← 1-8 Drive Up/Drop Off
- Thermometer Location
- Entry Access

8:45am

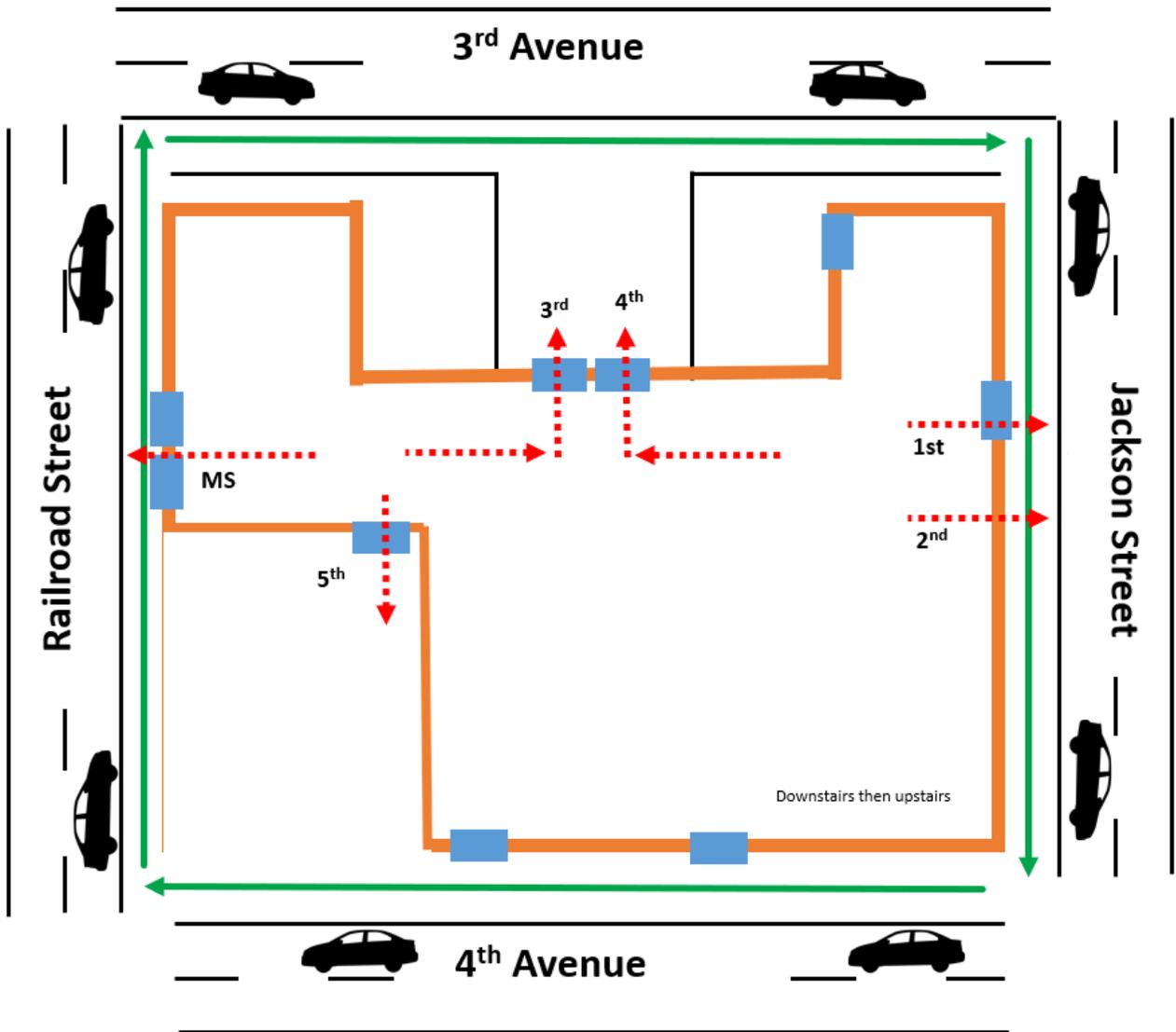


Albany Christian School

ACS Covid19 Prevention and Response Plan

Revised 1/1/2021

1-8 Pick-Up Locations



ACS Student Daily Contact Tracing Log

Grades K-2 Teachers will record daily contact tracing logs for a minimum of four weeks to assist the LPHA as needed. HSC will review daily.

Grades 3-8 Students will record daily contact tracing logs to assist the LPHA as needed. Aides will review daily and HSC will review weekly.

- Student Name _____ Date ___/___/_____
- Drop Off Time _____ Location _____ Pick Up Time _____ Location _____
- Parent/Guardian Name _____
- Emergency Contact Information _____
 Teacher Phone _____/_____-_____
- Teacher Aide Phone _____/_____-_____

Monday ___/___/_____

Tuesday ___/___/_____

Wednesday ___/___/_____

Thursday ___/___/_____

Friday ___/___/_____

Other Contacts Today: _____ _____ _____ _____ _____ _____ _____				
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PLEASE TELL ME HOW YOU FEEL TODAY

- | | | | | | | |
|-------------|----------------|---------------|--------------------|---------------|------------------------|-------------|
| A. FEVER | B. CHILLS | C. COUGH | D. HARD TO BREATHE | E. TIRED | F. SORE | G. HEADACHE |
| H. VOMITING | I. SORE THROAT | J. CONGESTION | K. DIARRHEA | L. RUNNY NOSE | M. LOSS OF TASTE/SMELL | |
| N. SAD | O. AFRAID | P. NERVOUS | Q. HAPPY | R. CONFUSED | S. LONELY | |

<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
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WAIVER OF LIABILITY AND

Albany Christian School and Willamette Community Church (ACS/WCC) is hereby providing notice to me that it intends to reopen its school program on Wednesday, September 9, 2020. I/we understand that ACS/WCC cannot protect my child/student and/or me from risks, which may be encountered as a result of my child attending the school and/or participating in any school-sponsored program. I/we realize there are natural, mechanical, and environmental conditions and hazards which independently or in combination with any activities engaged in while participating in this program may result in the exposure to certain risks including exposure to coronavirus (COVID-19), or other biological agents, virus or similar bacteriological agent, and the risk of being quarantined, or illness that may result in medical care, hospitalization or death.

I hereby state that I, on behalf of my child/student, myself and my extended family, am an adult, over the age of 18, and legally competent to sign this form. I understand these inherent risks and dangers involved with participation in the school providing their services and acknowledge the existence of risks which are not obvious or predictable, and hereby intend this release to extend to injury or loss which results from both obvious or predictable risks, as well as risks that are unpredictable and not obvious and to extend to myself and my child/student, as applicable.

I hereby agree not to enter the campus of ACS/WCC nor permit my child/student or designated person/s to enter the campus of ACS/WCC if I/they have exhibited or have been in contact with another person who has exhibited any of the symptoms currently listed by the Center for Disease Control and Prevention as Symptoms of Coronavirus within the previous 14 days.

Furthermore, I understand the physical limitations of some of the school classrooms and I agree with the ACS strategy to maintain the 1:24 teacher to student ratio per classroom. I agree that the physical limitations of some ACS classrooms prevent a 35sq.ft. distance per student in the classroom, and I agree to enroll my student knowing these physical limitations.

In consideration of myself and my child/student, I/we, and any legal representatives, heirs and assigns, hereby release, waive, and discharge Albany Christian School, its officers, Board of Directors, employees, agents, and representatives from all liability for any loss or damage, and any claim or damages resulting therefrom, on account of any injury, illness or exposure to and/or contracting the coronavirus (COVID-19) or other biological agents, virus or similar bacteriological agent by me or my child/student attendance at and participation in the preschool and/or afterschool program, including any medical expenses, injury and/or death.

I agree to indemnify Albany Christian School and Willamette Community Church, its officers, directors, employees, agents, and representatives from any loss, liability, damage, or cost that may be incurred due to my child/student participation in the aforementioned program, whether caused by the negligence of ACS/WCC or otherwise. I fully understand, on my behalf and behalf of my child/student, the risks associated with the aforementioned participation and assume any risk associated therewith.

This notice, release and indemnity agreement contains the entire agreement between and among the parties hereto, and the terms of this release are contractual and not a mere recital.

The parties to this agreement hereby agree that the interpretation and enforceability of this Release shall be governed by the laws of the State of Oregon.

I expressly agree that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by applicable laws and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

I understand that by signing this agreement, I am giving up on behalf of my child/student, extended family, designated person/s and myself certain legal rights and remedies including the right for my child/student, my extended family, designated person/s, and/or myself, to recover damages in the event of death, personal and/or bodily injury of any kind, property loss or damage, expenses of any nature whatsoever including attorney's fees, and other losses that my student(s) or that I may sustain in association with my child's participation in the program.

Finally, I understand that should the school be required to offer Distance Learning at any time, I will be expected to continue to pay my monthly tuition bill per contracted agreement unless financial aid is offered by the school Board and an alternate agreement is made through the school Finance Department.

I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW AND UNDERSTAND THE CONTENTS THEREOF. I SIGN THIS RELEASE VOLUNTARILY AS MY FREE ACT WITH FULL KNOWLEDGE OF ITS SIGNIFICANCE, INTENDING TO BE LEGALLY BOUND THEREBY.

Parent Name _____

Parent Signature _____ Date ____/____/_____